

Kingston Township



9899 St. Rt. 521
Sunbury, OH 43074
740•524•0290
740•524•5304 FAX
www.kingstontwp.org

NEW RESIDENT LETTER (Updated 01-01-22)

As a new property owner or resident, we would like to welcome you to Kingston Township. We have included some information to help acquaint you with the area and the building process.

For your information:

- Certified addresses, required for permits, are available through the Delaware County Map Room, Hayes Building, 145 N. Union Street in Delaware. They may be contacted at 740-833-2450.
- All Lot Splits 5 acres or greater or Common Access Drive Subdivisions begin at the Delaware County Regional Planning Commission (DCRPC), 109 N. Sandusky Street in Delaware. Please contact Scott Sanders at 740-833-2260. Lot splits less than 5 acres begin at the Zoning Office.
- The Delaware County Auditor's website, www.co.delaware.oh.us/auditor, has an extensive map system where you can view property details such as school district, taxes, owners, zoning districts, etc., or call 740-833-2900 for information.
- Work within the Township Roadway Right-Of-Way requires a permit issued from Kingston Township. Application forms and procedures can be found on the Township Website at www.kingstontwp.org or by contacting Road Superintendent Doug Crawl at 740-815-8427 or roads@kingstontwp.org. Driveway drainage pipe, culvert and bridge standards and permits for County Roadways are handled through the Delaware County Engineer's Office at 740-833-2400, and for State Routes through the Ohio Department of Transportation at 740-363-1251 or 1-800-372-7714.

| | | | | |
|-----------------|-------------|-------------------|-------------------|-----------------|
| Township Roads: | Clark | Wilson | Beacom | Cimarron Court |
| | Blue Church | Rosecrans | Twigg Hupp | Gingerfield Way |
| | Todd Street | Portion Berkshire | Portion Stockwell | Buttercup Court |
| | Blayney | Basham Lane | Wildwood | Woodruff Drive |

| | | | | |
|---------------|-----------|-----------|-----------|----------------|
| County Roads: | Kilbourne | N. Galena | 3 B's & K | Carters Corner |
|---------------|-----------|-----------|-----------|----------------|

- The Kingston Township Cemetery is located at the intersection of State Route 521 and Blue Church Road. For information concerning burial plots please contact Cemetery Sexton Doug Crawl at 740-815-8427 or roads@kingstontwp.org.
- On-Site Sewage System approval is handled through the Delaware General Health District at 740-368-1700.

- Please contact the Delaware Soil and Water Conservation District at 740-368-1921 regarding ponds, wetlands, soil evaluation and drainage issues.
- Please contact the County Floodplain Administrator at 740-833-2200 regarding flood hazards and flood plain permits.
- Kingston Township's Zoning Resolution and Comprehensive Plan are available on-line at www.dcrpc.org; at the Township Website at www.kingstontwp.org including printable forms; at the Community Library in Sunbury; or you can purchase a hard copy of the documents from the Zoning Office for \$35.
- The majority of the township is zoned Farm Residence District (FR1) documented in Article 7. Article 7 also references Article 20 – General Development Standards.
- Zoning permits are handled by the Kingston Township Zoning Office at 9899 State Route 521, Sunbury, Ohio 43074. The Zoning Office Staff can be contacted at 740-524-0290. Building permits are handled through the Delaware County Code Compliance Department, 50 Channing St. in Delaware. They may be contacted at 740-833-2200.
- The Zoning Office is open **Thursday**, 8 A.M. to Noon or by appointment. If your zoning application is complete, inspections, review, and an issuance of a zoning certificate normally take approximately one week to process.
- Kingston Township is served by both Big Walnut and Buckeye Valley School systems. Please be aware that Big Walnut and Buckeye Valley have income taxes in effect that you are required to report to your employer for withholding. Please contact Big Walnut at 740-965-3010 and Buckeye Valley at 740-369-8735.
- The area is served by the Del-Co Water Co. Inc. Please contact them at 740-548-7746 or 1-800-521-6779.
- Electric service is provided by Consolidated Electric Co-op. Please contact them at 1-800-421-5863.
- Phone service is provided by Centurylink (telephone & internet) at 1-800-407-5411; Frontier (telephone & internet) at 1-877-462-8188; Spectrum (television, internet & telephone) at 1-800-934-4181; DIRECTV (television) at 1-866-271-9853; and Bresco (internet & telephone) at 1-614-469-9000. Please check to see which provider serves your area.
- **For law enforcement, fire and medical emergencies dial 911.** Law enforcement coverage is provided by the Delaware County Sheriff's Office. The administrative telephone number for the Sheriff Department is 740-833-2810.
- The Porter-Kingston Fire Department serves the Township with volunteer firemen, and Delaware County EMS Medic Unit 6 has 24-hour staffing; both are located in Olive Green near the edge of Porter and Kingston Townships. They administrative telephone number for the fire district is 740-524-5050.
- The Township has an exclusive trash service agreement with Local Waste Services. You may contact them for pick-up at 1-614-409-9375 or www.localwasteservices.com. Pick up day for trash and recycling is **Wednesday**. Curbside recycling is available for an additional monthly fee.

- A community recycling container for paper, glass and metal is located at the Township Maintenance Center, intersection of State Route 521 and Blue Church Road.
- The Township Trustees meet the first Tuesday of each month at 7:00 p.m. in the Township Hall, 9899 State Route 521 (corner of SR521 and Carter's Corner Rd.). Residents are encouraged to attend the meeting.
- The Kingston Township Zoning Commission meets quarterly at the Township Hall, located at 9899 State Route 521 (Route 521 and Carter's Corner Road) at 7:00 p.m. Residents are encouraged to attend the meeting. Meeting dates are posted on the Township Website under Zoning at www.kingstontwp.org.
- The Kingston Township Board of Zoning Appeals meets on an as needed basis at the Township Hall, located at 9899 State Route 521 (Route 521 and Carter's Corner Road) at 7:00 PM regarding administrative action, variance requests, conditional use requests and other matters within its jurisdiction.
- Voter registration may be made through the Delaware County Board of Election at 740-833-2080. The polling location for Kingston Township is the Brown Township Hall, 5555 State Route 521 in the Village of Kilbourne.
- Community Services Information is available by calling 211.
- The Township issues the Kingston Township News (newsletter) quarterly via e-mail that is available to all property owners and residents. If you are not on our distribution list, please call or e-mail the Zoning Office with your name and e-mail address to receive future newsletters. The newsletter is also posted on the Township Website. The newsletter informs you of the latest issues, road closings, and meetings that may be of interest to you.

We hope that you will find this information useful! On behalf of the residents of Kingston Township, the Trustees would again like to welcome you to our community!

Matt Roy
Trustee

William L. Shively
Trustee

Dewey Akers
Trustee