

**KINGSTON TOWNSHIP BOARD OF TRUSTEES  
DELAWARE COUNTY, OHIO**

**7:00 P.M. 2018 ORGANIZATIONAL MEETING JANUARY 2nd 2018**

**HELD AT:** Kingston Township Hall, 9899 State Route 521, Sunbury, Ohio.

**ROLL CALL:** Dewey Akers, William Shively, Steve Volpe

**ATTENDANCE:** Robert Talbott Zoning Inspector, Dave Stites Zoning Secretary, Doug Crowl Road Maintenance and Cemetery Sexton

**CLERK PRESIDES**

**RESOLUTION**

**18-01-01 TRUSTEE CHAIRPERSON NAMED**

The Clerk entertained a motion for Chairperson.

Motion by: Shively to nominate Akers as Chairperson for 2018

Second: Volpe

Vote: Akers- yea Shively- yea and Volpe-yea

Mr. Dewey Akers to serve as the **Chairperson for 2018.**

**RESOLUTION**

**18-01-02 TRUSTEE VICE CHAIRPERSON NAMED**

The Clerk entertained a motion for Vice Chairperson.

Motion by: Shively to nominate Volpe as Vice-Chair 2018

Second: Akers

Vote: Akers- yea Shively-yea and Volpe-yea

Mr. Volpe to serve as the **Vice Chairperson for 2018.**

**RESOLUTION**

**18-01-03 EXECUTIVE MEMBER NAMED**

Motion by: Volpe to nominate Shively as Executive Member for 2018

Second: Akers

Vote: Akers- yea Shively-yea and Volpe-yea

Mr. Shively to serve as **Executive Member for 2018**

**Mr. Akers ASSUMES DUTIES AS 2018 CHAIRPERSON**

**RESOLUTION**

**18-01-04 APPROVE MEETING AGENDA SUBMISSION  
PROCEDURE AND REQUIRE THREE  
COMPETITIVE PRICE QUOTES SUBMITTED FOR  
ANY PURCHASE OVER \$1,000.00**

Motion: Shively

Second: Akers

Vote: Akers- yea Shively-yea and Volpe-yea

**NAME DEPARTMENT LIAISONS FOR 2018**

**DEPARTMENT LIAISON DISCUSSION-**

**RESOLUTION**

**18-01-05 NAME DEPARTMENT LIAISONS FOR 2018**

- Road n/a
- Cemetery n/a
- Fire Porter-Kingston Fire District
- Zoning n/a

Motion by: Shively to appoint Mr. Akers to serve as the representative to the Porter-Kingston Fire District Board for 2018.

Second: Volpe

Vote: Akers-yea Shively-yea and Volpe-yea

**DISCUSSION-LEGAL COUNSEL-**

**RESOLUTION**

**18-01-06 RENAME TOWNSHIP LEGAL COUNSEL**

Retain the **Delaware County Prosecutor** as the township's legal counsel.

Motion by: Volpe

Second: Shively

Vote: Akers- yea Shively-yea and Volpe-yea

**DISCUSSION-HIRING OUTSIDE LEGAL COUNSEL**

**RESOLUTION**

**18-01-07 RENAME OUTSIDE ZONING LEGAL COUNSEL  
AS NEEDED**

Approve re-hiring of outside Zoning Legal Counsel as needed. The specific law firm will be determined at that time

Motion by: Volpe

Second: Shively

Vote: Akers- yea Shively-yea and Volpe-yea

**RESOLUTION**

**18-01-08**

**NAME REPRESENTATIVE TO ATTEND  
DELAWARE COUNTY HEALTH DISTRICT ADVISORY  
BOARD MEETING**

By statute the **Chairperson** shall attend the annual county health board meeting. If chairperson is unable to attend, Vice Chairman or Executive member shall attend.

Motion by: Shively

Second by: Volpe

Vote: Akers- yea                      Shively-yea                      and Volpe-yea

**RESOLUTION**

**18-01-09**

**ESTABLISH POLICY FOR INVESTMENT OF  
FUNDS, INTRA FUND TRANSFERS AND  
APPLICATION FOR ADVANCE PAYMENT OF  
TAX SETTLEMENTS FROM COUNTY AUDITOR**

The fiscal officer may need to periodically make intra-fund transfers of money in order to maintain daily operations.

Authorize **TOWNSHIP Fiscal Officer** to invest township funds, make intra fund transfers and apply for advance payments of tax settlements from the Delaware County Auditor.

Motion by: Shively

Second: Volpe

Vote: Akers- yea                      Shively- yea                      and Volpe-yea

**RESOLUTION**

**18-01-10**

**APPROVAL TO AMEND 2018 OFFICIAL  
CERTIFICATE OF ESTIMATED RESOURCES**

The Fiscal Officer reported that the 2018 Official Certificate of Estimated Resources would need to be amended using year-end balances and then submitted to the Delaware County Auditor for approval by the Delaware County Budget Commission.

Fiscal Officer will prepare an **Amended Certificate of Estimated Resources** and submit it to the county auditor for approval.

Motion by: Shively

Second: Volpe

Vote: Akers- yea                      Shively-yea                      and Volpe-yea

**RESOLUTION****18-01-11****APPROVE TEMPORARY APPROPRIATIONS**

**Approve Temporary Appropriations of \$228,218.00** based on the **2018 Official Certificate of Estimated Resources** as received by the Delaware County Budget Commission and authorize the same to be set as individual temporary appropriations within the funds named. Consideration for individual temporary appropriations to be made based on 2017 actual expense and 2018 projected needs:

<b>General Fund</b>	<b>\$ 87,000.00</b>
<b>Motor Vehicle License Tax Fund</b>	<b>\$ 27,000.00</b>
<b>Gasoline Tax Fund</b>	<b>\$ 77,000.00</b>
<b>Cemetery Fund</b>	<b>\$ 2,718.00</b>
<b>Zoning Fund</b>	<b>\$ 17,000.00</b>
<b>Permissive Motor Vehicle License Tax Fund</b>	<b>\$ 17,500.00</b>

<b>TOTAL</b>	<b>\$ 228,218.00</b>
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Motion by: Volpe

Second: Shively

Vote: Akers- yea    Shively-yea    and Volpe- yea

**RESOLUTION****18-01-12****ESTABLISH MEETING SCHEDULE FOR 2018**

Motion by Shively to adopt the following meeting schedule:

**Regular Meetings****1st Tuesday of each month with  
EXCEPTIONS:****(All meeting date changes will be  
advertised) Special Meetings  
Dates and times to be advertised****Year End Meeting  
Meeting Times****to be determined  
7:00 P.M.**

Second: Volpe

Vote: Akers-yea    Shively-yea    and Volpe-yea

**RESOLUTION**

**18-01-12-A      In The Matter OF Establishing A Reasonable Method Whereby The Public May Determine The Time And Place Of All Regularly Scheduled Meetings Of The Board And The Time And Place, And Purpose Of All Special And Emergency Meetings Of The Board.**

**See Attached Exhibit "A"****Motion by Volpe:              Second by Shively.**

Vote: Akers- yea              Shively-yea              and Volpe-yea

**RESOLUTION****18-01-13 ANNUAL JOINT ROAD MEETING**

It was suggested the annual joint road meeting be held in February 2018 so resurface planning would be complete before the deadline for participation in the county resurface contract bidding. Currently there were no written road agreements between Berkshire and Kingston Townships for Berkshire Road, and no written agreement between Porter and Kingston Township for Beacom Road, and Stockwell Road. Doug Crowl to be the liaison between Kingston Township and the adjoining townships to discuss any maintenance issues. Chairman to serve as second contact.

Motion by: Shively

Second: Volpe

Vote Akers- yea Shively- yea and Volpe-yea

**RESOLUTION****18-01-14 ESTABLISH POLICY FOR PAYMENT OF CONVENTION, MEETING & WORKSHOP EXPENSES**

The township will reimburse township officials, zoning board members and township employees **100% of necessary, normal and customary expenses** for attending conventions, workshops and meetings when official, board member or employee has prior approval of the trustees.

Motion by: Shively

Second: Volpe

Vote: Akers-yea Shively-yea and Volpe-yea

**RESOLUTION****18-01-15 SET MILEAGE REIMBURSEMENT RATE**

Set **mileage reimbursement rate as outlined by the IRS Code for 2018, with mileage to be approved by trustees.** For the year 2018 the amount will be \$.54.5 (This is up from 2017 rates which was .53)

Motion by: Shively

Second: Volpe

Vote: Akers- yea Shively-yea Volpe-yea

**RESOLUTION****18-01-16 RENAME ZONING INSPECTOR, ZONING OFFICE CLERK, AND ZONING BOARD CLERK**

Rename Robert Talbott as Kingston Township zoning inspector, Dave Stites as zoning office clerk, and clerk to the zoning boards. The zoning board clerk will file with the township fiscal officer a quarterly report of the zoning board members' meeting attendance.

Motion by: Shively

Second: Volpe

Vote: Akers- yea Shively- yea and Volpe-yea

**RESOLUTION**

**18-01-17**

**RENAME Kingston Township Board of Zoning  
Commission Board-BZC**

Rename BZC members as follows:  
**BZC**

<b>Rick Giffin</b>	<b>Term expires</b>	<b>8-31-18</b>
<b>Dick Strohm</b>	<b>Term expires</b>	<b>8-31-19</b>
<b>Joey Jerome</b>	<b>Term expires</b>	<b>8-31-20</b>
<b>James Grove</b>	<b>Term expires</b>	<b>8-31-21</b>
<b>Tom Filbert</b>	<b>Term expires</b>	<b>8-31-22</b>
<b>Alternate-Position Adam White</b>	<b>Term Expires</b>	<b>8-31-20</b>

Motion by: Shively

Second: Volpe

Vote: Akers- yea                      Shively-yea                      and Volpe-yea

**RESOLUTION**

**18-01-18**

**RENAME Kingston Township Board of Zoning  
Appeals Board-BZA**

Rename members to the BZA board as follows:

**BZA**

<b>Bill Hammond</b>	<b><u>Term expired</u></b>	<b>12-31-17</b>
<b>Nancy Gogle</b>	<b>Term expires</b>	<b>12-31-18</b>
<b>John Blommel</b>	<b>Term expires</b>	<b>12-31-19</b>
<b>Steve Smith</b>	<b>Term expires</b>	<b>12-31-20</b>
<b>Craig McCord</b>	<b>Term expires</b>	<b>12-31-21</b>
<b>Maribeth Meluch-Alternate-</b>	<b>Term expires</b>	<b>12-31-20</b>

Motion by: Volpe

Second: Shilvey

Vote: Akers- yea                      Shively-yea                      and Volpe-yea

**RESOLUTION**

**18-01-19**

**APPROVE ADVERTISING ALL VACANT TOWNSHIP &  
EMPLOYMENT AND APPOINTMENT POSITIONS**

*Employment to be advertised in Sunbury News and  
Delaware Gazette*

*Appointments to be posted on Township website and posted in the  
Township Newsletter, and posted on Township Building front door*

Motion: Shivley

Second: Volpe

Vote: Akers- yea                      Shively- yea                      and Volpe-yea

**RESOLUTION**

**18-01-20 NAME DELAWARE COUNTY REGIONAL PLANNING COMMISSION TOWNSHIP REPRESENTATIVE AND ALTERNATE**

Name Dave Stites as the township's representative, and zoning inspector Bob Talbott as alternate representative on the Delaware County Regional Planning Commission.

Motion by: Volpe  
Second: Shively  
Vote: Akers- yea

Shively-yea and Volpe- yea

**RESOLUTION**

**18-01-21 RESOLUTION SET PER MEETING REIMBURSEMENT RATE- BZC & BZA BOARD MEMBERS AT \$ 40.00**

Motion by Shively to set **BZC and BZA meeting expense reimbursement at \$40.00 per meeting to be paid quarterly.** Zoning Board members may opt out.

Second: Volpe  
Vote: Akers- yea

Shively-yea and Volpe-yea

**RESOLUTION**

**18-01-22 APPROVE WAGE RATES FOR ZONING STAFF**

Motion by Akers

to adopt the following pay scale for 2018.

	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	1.50%	1.50%	1.50%	1.00%	2%
<b>Zoning inspector salary</b>	<b>\$29.35</b>	<b>\$29.79</b>	<b>\$30.24</b>	<b>\$30.54</b>	<b>\$31.15</b>
<b>Zoning assistant inspector/</b>	<b>\$24.40</b>	<b>\$24.77</b>	<b>\$25.14</b>	<b>\$25.39</b>	<b>\$25.90</b>
<b>Zoning secretary</b>					
<b>Zoning office clerk/assistant</b>					

Second: Volpe  
Vote: Akers- yea

Shively-yea and Volpe-yea

**RESOLUTION**

**18-01-23 NAME OFFICE HOURS FOR ZONING DEPARTMENT**

**Establish regular office hours of Thursday 8:00 A.M. to12:00 Noon each week.**

Motion: Shively  
Second: Volpe  
Vote: Akers- yea

Shively- yea and Volpe- yea

**RESOLUTION**

**18-01-24 APPROVE ZONING FEE SCHEDULE**

Shively moved that trustees **approve the 2018 zoning fee schedule** with no changes.

**\*Fees are posted on township website**

**Any fee refunds shall be approved by The Board of Trustees**

Second: Volpe  
Vote: Akers- yea

Shively-yea and Volpe-yea

**RESOLUTION**

**18-01-25                      RENAME CEMETERY SEXTON**

Rename Doug Crowl as Kingston Township Cemetery sexton. Cemetery Sexton will assume all duties and responsibilities required for the Blue Church Cemetery and Stark Cemetery (Kingston Township portion). Records shall be maintained for all burials and selling of cemetery plots. Duplicate copies shall be given to the fiscal officer for the permanent records.

Motion by: Volpe

Second: Shively

Vote: Akers- yea                      Shively-yea                      and Volpe- yea

**RESOLUTION**

**18-01-26    SET WAGES AND FEES FOR CEMETERY DEPARTMENT**

Approve the following wages and fees for the cemetery department:

	2014	2015	2016	2017	2018
<b>Cemetery sexton</b>	<b>\$18.30</b>	<b>\$18.57</b>	<b>\$18.85</b>	<b>\$19.04</b>	<b>\$19.61</b>
	hourly	hourly	hourly	hourly	hourly
<b>Cemetery sexton assistant</b>					
-----					
<b>Cemetery labor</b>			<b>\$ 30.00</b>		<b>per hour</b>
<b>Grave lot sale-township resident at time of sale</b>			<b>\$ 100.00</b>		<b>per lot</b>
<b>Grave lot sale-Kingston Township employee (non-resident)</b>			<b>\$100.00</b>		<b>per lot</b>
<b>Grave lot sale-non-resident of Delaware County</b>			<b>\$ 1,200.00</b>		<b>per lot</b>
<b>Grave lot sale of non-resident of Kingston Township</b>			<b>\$ 500.00</b>		<b>per lot</b>
<b>Open &amp; close-adult grave</b>			<b>\$ 400.00</b>		<b>per opening Mon.-Fri.</b>
<b>Open &amp; close-adult grave</b>			<b>\$ 400.00</b>		<b>per opening Sat., Sun. &amp; Holidays</b>
<b>Open &amp; close-infant grave (hand dig) (limit 2 burials per grave lot)</b>			<b>\$ 200.00</b>		<b>per opening Mon.-Fri.</b>
<b>Open &amp; close-infant grave (hand dig) (limit 2 burials per grave lot)</b>			<b>\$ 200.00</b>		<b>per opening Sat., Sun. &amp; Holidays</b>
<b>Open &amp; close-cremation (hand dig) (Limit 2 burials per grave lot)</b>			<b>\$ 150.00</b>		<b>per opening</b>
<b>Cemetery deed transfer</b>			<b>\$ 25.00</b>		<b>per transfer</b>
<b>Any fee waivers will be approved by the Board of Trustees</b>					

\* **Any Township resident who is a United States military honorably discharged veteran will receive a free cemetery plot (proof of service required)**

Motion by: Shively

Second: Volpe

Vote: Akers- yea                      Shively-yea                      and Volpe-yea



**RESOLUTION****18-01-27****SET FEES FOR CEMETERY MARKER FOUNDATIONS**

**Adopt** the following dimensions and fees for **cemetary marker foundations**:

<b>Minimum charge</b>	<b>\$ 183.00</b>
<b>Excess of 1 ft. 3 in. x 2 ft. 3 in.</b>	<b>\$ .45</b>
	<b>per sq. inch</b>
	<b>(surface area)</b>
<b>Requests for additional depth</b>	<b>\$ .05</b>
	<b>per cu. inch</b>
<b>Foundations to be formed, so as to be level with finished edges 3 to 4 inches above the ground and minimum of 3 inch perimeter on base outside the marker size</b>	
<b>Foundations to be poured to minimum depth of 30 inches below ground</b>	
<b>Exhumation of vault-adult grave</b>	<b>Amount to be determined at Time of service per vault</b>
<b>Exhumation of vault-infant grave</b>	<b>Amount to be determined at Time of Service per vault</b>
<b>Exhumation of cremations</b>	<b>Amount to be determined at Time of Service per removal</b>
<b>Removal of foundation-</b>	<b>Amount to be determined at time of requested removal</b>

\*If amount exceeds \$500.00 prior approval from trustees required.

Motion by: Shively

Second: Volpe

Vote: Akers- yea                      Shively-yea                      and Volpe-yea

**RESOLUTION****18-01-28****APPROVE CEMETERY RULES**

Trustees discussed current cemetery rules. It was agreed to leave the decoration rules the same with winter decorations being allowed from November 1st to April 1st and spring cleanup to begin April 2nd so as to avoid problems with mowing and also not interfere with decorating for Easter.

Motion by: Shively

Second: Volpe

Vote: Akers- yea                      Shively- yea                      and Volpe- yea

**RESOLUTION**

**18-01-29**

**RENAME ROAD SUPERINTENDENT & SET WAGES AND FEES FOR ROAD DEPARTMENT**

Trustees discussed work hours for the road department.

Approve the following wages and fees for the **Road Department** and rename Doug Crowl as the road superintendent.

1.50% increase for 2014	\$18.30 per hour
1.50% increase for 2015	\$18.57 per hour
1.50% increase for 2016	\$18.85 per hour
1.00% increase for 2017	\$19.04 per hour
3.00 increase for 2018	\$19.61 per hour

**Road Superintendent**

**Road dept. spending limits \$1,000.00 per Month for materials (outside labor to be excluded)**

**Work hours to be Part-Time and as needed and will be compensated for the actual hours worked. A Monthly summary report to be submitted to the trustees on all work performed**

Motion: Shively

Second: Volpe

Vote: Shively- yea Akers-yea and Volpe-yea

**RESOLUTION**

**18-01-30**

**TOWNSHIP STATISTICAL INFORMATION FOR 2018**

<b>2018 property valuation</b>	
<b>2017 property valuation</b>	<b>\$82,043,390</b>
<b>2016 property valuation</b>	<b>\$76,096,660</b>
<b>2015 property valuation</b>	<b>\$74,144,180</b>
<b>2014 property valuation</b>	<b>\$66,089,550</b>
<b>2013 property valuation</b>	<b>\$65,795,510</b>
<b>Miles of township roads</b>	<b>17.93 MILES</b>

**\* This increased from 17.69 to 17.93 due to the Blue Church Road expansion.**

**Millage Rates-**

**General 2.3 inside millage**  
**(reduction factor \_\_\_\_\_ residential & agriculture**  
**(reduction factor \_\_\_\_\_ non-residential**

**Population-2010 census**

<b>-2018 Population Estimate</b>	<b>2299</b>
<b>-2017 Population Estimate</b>	<b>2281</b>
<b>-2016 Population Estimate</b>	<b>2255</b>
<b>-2015 Population Estimate</b>	<b>2240</b>
<b>-2014 Population Estimate</b>	<b>2240</b>
<b>-2013 Population Estimate</b>	<b>2214</b>

**Trustee salary allowable Per ORC Sections 505.24 and 507.09, township trustee and fiscal officer salaries are based on the annual budget of the township. The increase for 2017 Per HB 64 (131<sup>st</sup> GA) will be 5%. Only those township officials that are elected or appointed after September 29, 2015 are entitled to the increase in 2017, As current officials may not have an interim raise pursuant to the Ohio Constitution.**

<b>Trustee Volpe &amp; Shivley</b>	<b>(based on law change &amp; budget in effect, accepted by Trustee)</b>	<b>\$ 11,342.00 annual</b>
<b>Trustee Akers salary</b>	<b>(based on law change &amp; budget in effect, accepted by Trustee)</b>	<b>\$ 11,342.00 annual</b>
<b>Clerk salary</b>	<b>(based on law change and budget effective April 2016)</b>	<b>\$ 18,717.00 annual</b>
<b>Township checking account-1<sup>st</sup> Commonwealth Bank fka Delaware County Bank</b>		
<b>Township investment account-Star Ohio</b>		
<b>Road maintenance trucks in service:</b>		
	<b>2015 Western Star</b>	
	<b>1997 International Dump Truck</b>	
	<b>1994 Chevrolet PU</b>	
	<b>2005 Chevrolet PU</b>	

**ODOT CERTIFIED MILEAGE-** ODOT certified mileage and reported to Delaware County Engineer's office on December 31, 2017 Total mileage certified was 17.93 miles

Motion: Volpe

Second: Shively

Vote: Akers- yea                      Shively- yea                      and Volpe-yea

**RESOLUTION**

**18-01-31**

**APPROVE \$1,118.01  
2018 EMERGENCY SERVICES FEE ASSESSMENT  
(2299 x \$.4863)**

Fiscal Officer reported receiving the annual fee assessment letter from the Delaware County Emergency Services. Fiscal Officer said the fee was \$.4863 per capita based on a population estimate of 2299

Motion: Volpe

Second: Shively

Vote: Akers- yea                      Shively-yea                      and Volpe-yea

**RESOLUTION**

**18-01-32**

**APPROVE \$1,707.00 -2018 MEMBERSHIP DUES  
DELAWARE COUNTY REGIONAL PLANNING  
COMMISSION**

Fiscal Officer presented information that the 2018 Membership Dues fee to the Delaware County Regional Planning Commission had been received in the amount of \$1707.00 Fiscal Officer reported the dues are calculated based on a \$1.04 per capita charge for the 2018 estimated population of 2299. There is a credit of \$684.00 for 2018

Motion: Volpe

Second: Shively

Vote: Akers- yea                      Shively- yea                      and Volpe-yea

**RESOLUTION****18-01-33****APPROVE \$ 2,953.99****-2018 HEALTH DISTRICT APPORTIONMENT**

Fiscal Officer reported the 2018 Health District Apportionment fee for the township had been calculated at \$2,953.99

Motion: Volpe

Second: Shively

Vote: Akers yea                      Shively-yea                      and Volpe-yea

**RESOLUTION****18-01-34      Reimbursement of Un-Reimbursed Health Insurance****Premium Cost**

Ohio revised Code 505.601; If a Board of Trustees does not procure an insurance policy or group health care services as provided in section 505.60 of the Revised Code, the board of township trustees may reimburse any township officer or employee for each out-of-pocket premium that the officer or employee incurs for insurance policies described in division (A) of section 505.60 of the Revised Code that the officer or employee otherwise obtains.

Kingston Township has chosen not to procure a health care plan under section 505.60 of the Revised Code and has chosen to reimburse its officers and employees (to include Trustees, Fiscal Officer, Zoning Inspector, Zoning Secretary, Road Superintendent and their spouses) for each out-of-pocket premium that they incur for insurance policies described in division (A) of section 505.60 of the Revised Code that they otherwise obtain. The maximum yearly amount shall not exceed \$4,500.00 per year.

Motion by: Volpe

Second by: Shively

Vote: Akers- yea                      Shively- yea                      and Volpe-yea

**RESOLUTION****18-01-35****Adopt Public Records Policy of Kingston Township, Delaware County, Ohio**

Motion by Volpe to adopt the Public Records Policy for 2018 as recommended by the Delaware County Prosecutor.

Second by: Shively

Vote: Akers- yea                      Shively- yea                      and Volpe-yea

**RESOLUTION****Adopt Kingston Township Personnel Policies****18-01-36****Not Adopted at this time. Already adopted in prior years**

Motion:

Second:

Vote: Akers-                      Shively-                      and Volpe-

**RESOLUTION**

**18-01-37 Adopt Kingston Township Credit Card Use Policy**

**The Kingston Township Credit Card Policy established guidelines for the use of credit cards issued by the Township. This policy provides internal controls to ensure that employees comply with all applicable laws. This Resolution supersedes any previously issued credit card policies or resolutions. See Attached Exhibit "B".**

Motion: Shively  
Second: Volpe  
Vote: Akers- yea Shively- yea and Volpe-yea


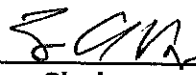
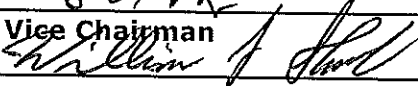
**RESOLUTION**

**18-01-38 Adopt Resolution for Insurance Deductible**

**Motion by Shivley to authorize Kingston Township to pay any insurance deductible up to \$1,000.00. Second by Volpe**

Vote: Akers- yea Shively-yea and Volpe-yea

ATTEST:   
Greg Roy, Fiscal Officer

  
\_\_\_\_\_  
Chairman  
  
\_\_\_\_\_  
Vice Chairman  
  
\_\_\_\_\_  
Trustee