

**RECORD OF PORCEEDINGS  
MINUTES OF THE KINGSTON TOWNSHIP BOARD OF  
TRUSTEES MEETING**

**Special Meeting on New Township Hall  
Friday, March 23, 2018 at 12:00 p.m.**

The Kingston Township Board of Trustees Special Board of Trustees Meeting, being held at Berkshire Township Hall, was called to order by Chairman Akers.

**Roll Call:** Shively-yea; Akers-yea; Volpe-yea; Roy-absent; Talbott-yea; Stites-yea; Crowl-absent

**Explanation of this Special Meeting.**

- Discussion of various aspects of New Township Hall design and construction

**Meeting handed off to Vice Chairman Volpe**, who is leading the effort

**Introduction of guests**

- Tony Schorr, Schorr Architects
- Derek Rogers, Nationwide Realty Investors
- Steve Lark, Nationwide Realty Investors

**Discussions**

1. Present site conditions
  - a. Proposed 1 +/- acre site
    - i. Survey – Terrain Evolution, we will only pay for our part
    - ii. Is it the least expensive site, 3 sites for lower cost construction
    - iii. EPA and soils and water involvement if > 1 acre site
  - b. Developer their work with our chosen location and elevation
  - c. Clearing (if any)
    - i. Need it NOW!
    - ii. Removal of fences, then clearing
    - iii. Trustee Shively will have a sifo report at our monthly meeting
  - d. Spoils from driveway work
    - i. Creation of Park/Township Hall parking lot
2. Utility services, electric, water, sewer, gas, cable
  - a. Location of mound system
    - i. Need for lift station?, etc.
  - b. What is necessary (or desired for park picnic shelter)
    - i. Power, water only
  - c. Location of transformer convenient to both.

3. Parking for township hall and park
  - a. Minimum required by code, only paved at handicapped parking
4. Extra enhancements requested by developer
  - a. Developer will update later
5. Maintaining access to farmland during construction
6. Contractor/Developer coordination
7. Use of parks by both Berkshire and Kingston Residents. As well as use of subdivision trails and play sites.

A motion to adjourn the meeting was made by Akers. Second by Volpe. Vote: Akers-yea; Volpe-yea; Shively-yea.

Minutes approved this 3<sup>rd</sup> day of April 2018.

Chairman Shively: *William J. Shively*  
TRUSTEE

~~Vice-Chairman Akers:~~ \_\_\_\_\_

~~Trustee Volpe:~~ *S. Volpe*  
VICE CHAIRMAN

Fiscal Officer Roy: *Meg Roy*