

September 1, 2020

RECORD OF PROCEEDINGS  
MINUTES OF THE KINGSTON TOWNSHIP BOARD  
OF TRUSTEES MEETING  
Monthly Board Meeting  
September 1, 2020 7:00 p.m.

The Kingston Township Board of Trustees meeting was called to order by Chairman Shively.

**ROLL CALL:** Shively-yea; Akers-yea; Volpe-yea; Talbott-yea; Stites-yea; and Crowl-yea.

**SPECIAL GUEST:** Kelli Kincaid-Delaware General Health District  
Doug Riedel-Delaware County Engineers Office  
Vince Villio-Assistant Prosecutor Delaware County Prosecutors Office

**MINUTES:** The Minutes for the August 4, 2020 Board of Trustee Meeting and the August 26, 2020 "Special Meeting" was reviewed by the trustees. A motion to approve the minutes as submitted was made by Volpe. A second was made by Akers. Vote: Shively-yea; Volpe-yea and Akers-yea.

**FINANCE:** Fiscal Officer Roy discussed the 2020 Financial Reports. A motion by Akers was made to approve financial report as submitted by the Fiscal Officer. Second by Shively. Vote: Akers-yea; Volpe-yea; and Shively-yea.

The **July 2020** bank reconciliation was reviewed by the trustees, with a motion by Akers to approve as submitted. A second was made by Volpe. Vote: Shively-yea; Akers-yea; and Volpe-yea.

**OLD BUSINESS:** A motion by Volpe was made to sign the DelCo Water Sub Dividers Agreement. Legal Counsel has reviewed and approved signing the document. Second by Akers. Vote: Shively-yea; Volpe-yea; and Akers-yea. Motion carried.

**NEW BUSINESS:** Kelli Kincaid from the Delaware General Health District gave a report from Delaware General Health District.

**PORTER-KINGSTON FIRE DISTRICT:** Report given by Akers.

**PUBLIC INPUT:** None

**ROADS:** Crowl gave report on projects in the township.

Doug Riedel from the Delaware County Engineers Officer gave update on projects in Kingston township. The drainage issues at the intersection of State Route 521 and Carters Corner, as well as Todd Street were discussed.

**CEMETERY** – Nothing to Report at this time.

**ZONING UPDATE:** Talbott/Stites submitted the report from the Zoning Department. A detailed report may be viewed on the township website.

**OTHER BUSINESS:**

With no further business, a motion by Shively was made to pay the current bills, and to recess the meeting until **September 3, 2020**. Second by Volpe.

Vote: Shively-yea; Akers-yea; and Volpe-yea. Motion carried.

## September 3, 2020

Shively called meeting back to order at 7:00 p.m. Roll Call Shively-yea; Akers-yea; and Volpe-yea.

A motion by Akers was made to approve and sign the **Third Amendment to Declaration of Restrictions**. Legal Counsel Vince Villio has reviewed and approved for signing. Second by Volpe. Vote: Volpe-yea; Akers-yea; and Shively-yea. Motion Carried.

A motion by Volpe was made to enter into Design-Build AIA Standard Form Agreement with Morton Buildings, Inc. for the new Kingston Township Hall. Legal Counsel Vince Villio has reviewed and approved for signatures. Second by Akers. Vote: Akers-yea; Shively-yea; and Volpe-yea. Motion Carried.

A motion by Volpe was made to Authorize Trustee Volpe to Execute the AIA Contract Documents with Morton Buildings, Inc. for New Kingston Township Hall. Second by Akers. Vote: Akers-yea; Shively-yea; and Volpe-yea. Motion Carried.

A motion by Volpe was made to Authorize the Execution of Addendum #1 to Design-Build AIA Standard Form Agreement with Morton Buildings, Inc. for New Kingston Township Hall. Second by Akers. Vote: Akers-yea; Shively-yea; and Volpe-yea. Motion Carried.

With no further business, a motion by Akers was made to adjourn the meeting until October 6, 2020 which will be the next regular Board of Trustees meeting. Second by Volpe. Shively-yea; Akers-yea; and Volpe-yea.

Minutes approved this 6th day of October 2020.

Chairman Shively: *William J. Shively*

Vice-Chairperson Akers: *[Signature]*

Trustee Volpe: *[Signature]*

Fiscal Officer Roy: *[Signature]*