

RECORD OF PROCEEDINGS
MINUTES OF THE KINGSTON TOWNSHIP BOARD
OF TRUSTEES MEETING
Monthly Board Meeting
4063 Carters Corner Road
Sunbury, OH
May 5, 2022 7:00 p.m.

The Kingston Township Board of Trustees meeting was called to order by Chairman M. Roy.

ROLL CALL: M. Roy-yea; Shively-yea; Akers-yea; Willyerd-yea; Stites-yea; and Crawl-yea.

SPECIAL GUEST: Kelly Kincaid – Delaware County Health Department
Doug Riedel-Delaware County Engineers Office

MINUTES: The Minutes for the Regular Board meeting on April 5, 2022 was reviewed by the trustees. A motion to approve the minutes as submitted was made by Akers. A second was made by Shively. Vote: M. Roy-yea; Shively-yea; and Akers-yea.

FINANCE: Finance report given by Roy. The **April 2022** bank statement is in balance. Financial reports distributed to trustees for review. A motion to accept the finance report as given was made by Akers, with a second by Shively. Vote: Shively-yea; M. Roy-yea and Akers-yea.

A motion by Akers was made to proceed with filing the necessary paperwork for the Kingston Township Records Retention Schedule (RC-2) Part 1 as presented. This schedule will be filed with the Ohio History Connection, and with the State Auditor for approval. Second by Shively. Vote: Shively-yea; Akers-yea; and M. Roy-yea.

OLD BUSINESS: New Township Building discussions

- Vision Concepts is almost complete with the installation of Security equipment and other equipment for the township building.
- Final Invoice from Morton Buildings was reviewed. Final check to be issued May 5, 2022.
- Discussions continued on disposing of unused equipment and public auction. No date has been set at this time.

NEW BUSINESS: Road Superintendent position

Job description has been drafted and reviewed
Job Posting has been reviewed and ready to post
Employment application has been drafted and available on
township website

Motion by Akers was made to proceed with posting the
position and reviewing possible candidates for the
position. Second by Shively. Vote: M. Roy-yea; Shively-
yea; and Akers-yea;

Community Open House

Date: June 12, 2022 from 1:00 p.m. until 3:00 p.m.

PUBLIC INPUT:

PORTER-KINGSTON FIRE DISTRICT:

ROADS:

Doug Riedel from the Delaware County Engineers Office discussed the following:

2022 Road Improvement Contract

Motion by Shively to accept proposed contract of \$58,976.87 from The Shelly
Company. Second by M. Roy. Vote: Akers-yea; Shively-yea; and M. Roy-yea.

Motion by Akers to accept the proposal of \$1,375.25 for the Rosecrans Road Ditching
Project from the County Engineer. Second by Shively. Vote: M. Roy-yea;
Akers-yea; and Shively-yea.

Motion by Akers to accept the proposal of \$2,397.50 for the Beacom Road Ditching and
Drive Pipe project. Second by Shively. Vote: Shively-yea; Akers-yea; and M.
Roy-yea

Ditch petition meeting will be held on May 9, 2022 with The Delaware County
Commissioners.

OPWC application due May 27 for the 2023 calendar year. Proposal to be submitted for
Todd Street

CEMETERY –

ZONING UPDATE: Report by Willyerd and Stites

6 permits for April 2022

Zoning Commission working on resident survey

BZA hearing held on 4-25-22

Zoning complaints

-Barking dogs on Todd Street-Letter sent to property owner

-Debris and junk vehicles on SR 61-will be contacting
Prosecutors office

OTHER BUSINESS:

With no further business, a motion by M. Roy was made to pay the current bills, and to
Adjourn the meeting until Tuesday June 7, 2022. Second by Shively.

Vote: Akers-yea; M. Roy-yea; and Shively-yea.

Minutes approved this 7th day of June 2022.

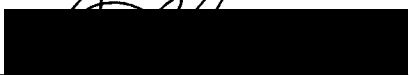
Chairman M. Roy



Vice-Chairperson Shively:



Trustee Akers:



Fiscal Officer Roy

