

**KINGSTON TOWNSHIP ZONING COMMISSION  
MEETING MINUTES**

**APPROVED: February 15, 2012**

**DATE:** December 21, 2011  
**LOCATION:** Kingston Township Hall  
**TIME CALLED TO ORDER:** 7:07 PM by Chairman Filbert

<b>MEMBERS PRESENT:</b>	<b>(CHECK ONE)</b>		
GROVE	YES	X	NO
FILBERT	YES	X	NO
GIFFIN	YES	X	NO
STROHM	YES	X	NO
TALBOTT	YES		NO X
STITES	YES	X	NO

**PUBLIC INPUT/COMMENT:** None

**APPROVAL OF MINUTES:**

Chairperson Filbert asked members if they had any comments or corrections regarding the October 19, 2011 Meeting Minutes. Member Giffin indicated that SR 37/37 on the first page should be changed to SR 36/37. All Members agreed and the minutes were amended. After discussion, Member Giffin made a motion to approve the Meeting Minutes. The motion was seconded by Member Grove and was approved unanimously.

**OLD BUSINESS:** None

**ZONING REPORT:**

The October and November 2011 Zoning Reports to the Trustees *referenced as Item 1* were distributed. Zoning Secretary Stites updated Members regarding NorthStar limited lot development off Wilson Road in Berkshire Township, permit activity, Lamar billboard complaint activity, two Board of Zoning Appeals actions and vacancies on both the Zoning Commission and Board of Zoning Appeals.

**NEW BUSINESS:**

The current compensation status was verified with each Member; no changes were necessary.

Meeting dates for 2012 were discussed. After discussion, all Members felt that meetings should be changed from bi-monthly to quarterly with additional meetings held as needed to address time sensitive matters. Chairman Filbert made a motion to hold meetings on the third Wednesday of the second month of each quarter, Township Hall, at 7:00 pm with additional meetings held on an as needed basis; specifically February 15th, May 16th, August 15th and November 14, 2012 (moved up one week due to Thanksgiving Holiday). The motion was seconded by Member Giffin and unanimously approved.

Chairman Filbert opened the floor regarding nominations to elect officers for 2012. After nomination discussion regarding the Chairman position, Member Grove made a motion to reelect Tom Filbert to serve as Chairman. The motion was seconded by Member Giffin, and unanimously approved.

After further nomination discussion regarding the Vice-Chair position, Chairman Filbert made a motion to elect Jim Grove to serve as Vice-Chair. The motion was seconded by Member Giffin, and unanimously approved.

**FOLLOW UP ITEMS:     None**

**ADJOURNMENT:**

Member Strohm made a motion for adjournment. The motion was seconded by Member Giffin and was unanimously approved.

**TIME:           8:00 PM**

**SUMBITTED BY:**

Recorded and submitted by Dave Stites, Zoning Secretary.

KZC Minutes 12-21-11