

**KINGSTON TOWNSHIP ZONING COMMISSION  
MEETING MINUTES**

**APPROVED: May 4, 2016**

**DATE:** February 3, 2016  
**LOCATION:** Kingston Township Hall  
**TIME CALLED TO ORDER:** 7:04 PM Chairman Filbert

<b>MEMBERS PRESENT:</b>	<b>(CHECK ONE)</b>		
<b>GROVE</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>FILBERT</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>GIFFIN</b>	<b>YES</b>		<b>NO</b> <b>X</b>
<b>STROHM</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>JEROME</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>WHITE, ALT.</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>TALBOTT</b>	<b>YES</b>	<b>X</b>	<b>NO</b>
<b>STITES</b>	<b>YES</b>	<b>X</b>	<b>NO</b>

**APPROVAL OF MINUTES:**

Chairman Filbert asked members if they had any comments or corrections regarding the November 4, 2015 Meeting Minutes. After discussion, Vice-Chair Strohm made a motion to approve the Meeting Minutes. The motion was seconded by Member Jerome and was approved—3 votes yes, Grove & White abstained.

**PUBLIC INPUT/COMMENT:**    **None**

**OLD BUSINESS:**    **None**

**NEW BUSINESS:**    **None**

**ZONING REPORT:**

Zoning Inspector Talbott highlighted several items in the November and December, 2015 and January 2016 Trustee Reports *referenced as Item 1* including the 2015 Zoning Office yearly activity summary, number of permits issued and several complaints investigated by the Zoning Office. Members were informed that the Zoning Office assumed responsibility for production and distribution of the township newsletter in 2016, that the newsletter would change from monthly to quarterly and an were given an overview of the current distribution numbers by mail and email.

A number of newspaper articles from The Delaware Gazette and ThisWeek Delaware from 11-21-15 to 01-28-16 were distributed for Member information *referenced as Item 2* regarding area burglaries, issues in other townships, Village of Sunbury annexation and rezoning, Interstate 71 exit ramp widening at 36/37 by ODOT, and Interstate 71 bridge elevation closures by ODOT impacting Kingston Township. Delaware County Soil and Water District tree seedling information was distributed and *referenced as Item 3*.

Zoning Inspector Talbott shared information obtained at a training session held during the Ohio Township January 2016 Winter Conference regarding the top ten things boards should not do. Discussion points included ex parte communications, failure to disclose a conflict, seeking clarification from the Ohio Ethics Commission and the definition of immediate family.

**FOLLOW UP ITEMS:**     **None**

**ADJOURNMENT:**

With no further business for discussion, Vice-Chair Strohm made a motion for adjournment. The motion was seconded by Member Jerome and was approved unanimously.

**TIME:**           **7:40 PM**

**SUMBITTED BY:**

Recorded and submitted by Dave Stites, Zoning Secretary.

KZC Minutes 02-03-16