

**KINGSTON TOWNSHIP ZONING COMMISSION
MEETING MINUTES**

APPROVED: August 8, 2019

DATE: May 9, 2019

LOCATION: Kingston Township Hall

TIME CALLED TO ORDER: 7:00 PM Chairman Filbert

MEMBERS PRESENT:

(CHECK ONE)

GROVE	YES	X	NO	
FILBERT	YES	X	NO	
GIFFIN	YES	X	NO	
STROHM	YES	X	NO	
JEROME	YES		NO	X
WHITE, ALT.	YES	X	NO	Voting Status
TALBOTT	YES	X	NO	
STITES	YES	X	NO	

APPROVAL OF MINUTES:

Chairman Filbert asked members if they had any comments or corrections regarding the February 7, 2019 Meeting Minutes. After discussion, Vice-Chair Strohm made a motion to approve the Meeting Minutes. The motion was seconded by Member White and was unanimously approved.

PUBLIC INPUT/COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: Zoning Attorney Chris Rinehart was present to discuss a number of topics including the process for handling major amendments to an approved final development plan, Member liability and other related items. Attorney Rinehart will provide support and legal guidance should a major amendment be filed. If an application is submitted it must be complete or it should not be accepted. Members felt that it would be good for Attorney Rinehart to review the planned development sections in the Zoning Resolution and provide any recommendations regarding updates or changes. He was to contact Zoning Inspector Talbott with a rough cost estimate to perform the review.

Regarding liability, Attorney Rinehart indicated that as part of the approval process, the Zoning Commission as a body can be sued; however, the body is immune from liability if it stays within the authority established in the Zoning Resolution.

After discussion, Members felt that it was important to consider updating the Comprehensive Plan. Vice-Chair Strohm made a motion to begin the process. The motion was seconded by Member Giffin, and was unanimously approved. Attorney Rinehart was asked to provide a rough cost estimate to Inspector Talbott to assist in the process.

ZONING REPORT:

Zoning Inspector Talbott highlighted several items from the February, March and April, 2019 Trustee Report including number and type of zoning permits issued during the period, a proposed Agricultural Tourism riding arena on State Route 521, and updates on several complaints *referenced as Item 1.*

A number of newspaper articles from The Delaware Gazette and ThisWeek Community News from February, March and April 2019 were distributed for Member information *referenced as Item 2* including pertinent issues facing Kingston and other townships in the county. A brief discussion took place regarding the proposed Business Park development in Berlin Township, and lack of progress regarding Planet Oasis in Berkshire Township.

FOLLOW UP ITEMS: Attorney review of the Zoning Resolution development sections.
Initiate review and update the Comprehensive Plan.

ADJOURNMENT:

With no further business for discussion, Vice-Chair Strohm made a motion for adjournment. The motion was seconded by Member White and was approved unanimously.

TIME: 9:00 PM

SUMBITTED BY:

Recorded and submitted by Dave Stites.

KZC Minutes 05-09-19