

**KINGSTON TOWNSHIP ZONING COMMISSION  
MEETING MINUTES**

**Approved: August 17, 2022**

**DATE: May 23, 2022 (Postponed From May 5, 2022)**

**LOCATION: Kingston Township Hall**

**TIME CALLED TO ORDER: 7:01PM by Chairman Filbert**

Dave Willyerd was introduced as the new Zoning Inspector and welcomed by the Members.

<b>MEMBERS PRESENT:</b>	<b>(CHECK ONE)</b>
<b>GROVE</b>	<b>YES X NO</b>
<b>FILBERT</b>	<b>YES X NO</b>
<b>GIFFIN</b>	<b>YES X NO</b>
<b>STROHM</b>	<b>YES X NO</b>
<b>WHITE</b>	<b>YES X NO</b>
<b>WILLYERD</b>	<b>YES X NO</b>
<b>STITES</b>	<b>YES X NO</b>

**APPROVAL OF MINUTES:**

Chairman Filbert asked members if they had any comments or corrections regarding the March 24, 2022 Meeting Minutes. After discussion, Vice-Chair Strohm made a motion to approve the Meeting Minutes. The motion was seconded by Member Giffin and approved unanimously.

**PUBLIC INPUT/COMMENT: None**

**OLD BUSINESS:**

Discussion continued regarding the Public Opinion Survey and Post Card Mailing. Chairman Filbert informed Members that the Trustees approved the Zoning Commission funding request for post card mailing cost in the amount of \$1,000 at their April 5<sup>th</sup> Monthly Meeting. Members were updated by Zoning Secretary Stites regarding difficulties Regional Planning was having getting an account established with Survey Monkey and getting the survey finalized including establishment of the URL and QR Code needed for the post card. Members were provided two different versions of the post card photo of the Township Hall and unanimously chose Proof 2. Their choice was communicated to Dan Dimitroff of CPMM Services Group Inc. Members were also informed that the post card mailing had been pushed back to the beginning of June with an ending date of June 30<sup>th</sup> based on the delays Regional Planning was experiencing.

**NEW BUSINESS:**

A Community Open House has been set by the Trustees for Sunday, June 12, 2022 from 1pm to 3pm at the New Township Hall. Members were given a flyer prepared for the event for their information. Chairman Filbert has volunteered to attend the event to talk and hand out the public opinion survey and to seek recruits for the open Zoning Commission Alternate position.

After discussion, Members agreed that the next Zoning Commission Meeting will be held on August 4, 2022.

**ZONING REPORT:**

Zoning Inspector Willyerd and Zoning Secretary Stites discussed a new complaint regarding barking dogs on Todd Street Road. The Delaware County Sheriff Department has determined that the Kingston Township Noise Ordinance adopted in 2008 does not cover barking dogs. Trustee Roy will be discussing the issue with the Chief Deputy to determine how to resolve the issue. In the interim, a letter was sent to the property owner asking them to quiet the dogs.

Members were updated on the Zoning Permits, Agricultural Exemptions, Lot Splits, and other matters that have been processed recently by the Zoning Office. The Zoning Office has officially been relocated to the New Township Hall having faced challenges with internet capability and wiring, telephone transfer issues and adding electrical outlets.

**FOLLOW UP ITEMS:**     **None**

**ADJOURNMENT:**

With no further business for discussion, Member Grove made a motion to adjourn. The motion was seconded by Vice Chair Strohm and was approved unanimously.

**TIME:**           **8:10 PM**

**SUMBITTED BY:**

Recorded and submitted by Dave Stites, Zoning Secretary.